

**BOARD MEETING HAS BEEN ARRANGED FOR THE TRUSTEES OF
ST PAUL'S COMMUNITY DEVELOPMENT TRUST
ON THURSDAY MAY 21st AT 5.30 PM,
REMOTELY FROM HOME VIA MICROSOFT TEAMS**

Present: Patrick Wing, Nick Shepard, Mark Riley, Clare Reardon, Miles Parker
Paul Chew

Staff: David Cusack, Kerenza Palmer

1. Apologies for Absence

Paula Paton

Agenda

DC: Nurseries and schools to re-open from 1st of June. Changes have been made to school to facilitate reopening for Year 11.

- 3 class rooms being used in the school.
- One computer removed from each class to ensure social distancing.
- Staff Rota is one week on, 3 weeks off on Furlough.
- Cleaning supervisor is back full time.

With the nursery, 19 children are expected back in:

- 2.5 days to 4 days a week for children
- Nursery closed on Friday for heavy cleaning and reviewing arrangement
- Prioritising fee-paying parents.
- Free places targeted to those who are more at risk or more vulnerable.
- 14 families have said they are likely to come back before September.
- 15 families are undecided – but they were likely to leave in July.

The budget approved pre-closures showed a surplus of £1,600.

Current projection based on number coming in, is showing £18,000 deficit.

School has had some referrals during lockdown. Numbers are up on both sites.

Birmingham city have said they will organise transport for the pupils.

DC has spoken to Dave Bridgeman from SENAR regarding the service level agreement from September – He has agreed to contract

Meeting arranged for following week to discuss details.

Out of School service – Maybe some demand for an after-school club. A nursery staff member is calling Parents of year 6 students who attend to see whether there is demand for the club.

- Unlikely to be opening soon due to number of staff required per child.

School - 3 phased approach

- Staff returning 1st of June
- 6 members of Year 11 returning 8th of June
- The rest of the school will reopen on the 22nd of June after individual risk assessment.

Staffing – some members of staff are unable to return to work due to child care duties.

- Normal procedures would include unpaid Special Leave
- ACAS suggest there is no reason to pay staff who cannot attend due to child care duties.
- Legal view - no legal requirement to pay staff who cannot attend due to childcare responsibilities.
- 1 particular individual cannot attend during the first week of June but can attend after.
- A Key teacher from the school cannot attend due to childcare – due to her absence, a whole section of the school cannot be opened.
- Child care provided on school site was considered, however that service would have to be a paid service.
- Paying out for those colleagues who cannot return will provide significant issues with other member of staff who are working from home.
- Recommendation is to stick to existing policy of Special Leave.
- Annual leave should be used first, but many school and nursery staff members are term time only.
- Risk of staff members going on long term sick leave.

Trustees in favour of implementing the policy as it stands.

Any other business

End of year – Trustees would normally get end of year management account in June – but the process is running late.

DC has spoken to auditors – They will come in in mid-June. Auditor accounts won't be ready for 3rd of July, but will be ready for AGM in October.

Next meeting: Wednesday 25th June 5.30pm